



## VOLUNTEER APPLICATION

### Personal Information

Name \_\_\_\_\_

Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email address \_\_\_\_\_

### Medical Information

Do you have any medical conditions that would affect your ability to perform your duties, or that Hope Inn Christ should be aware of? \_\_\_Yes \_\_\_No If you, please explain:

\_\_\_\_\_  
\_\_\_\_\_

### Availability – please enter the times you are usually available for a volunteer assignment

Sunday    Monday    Tuesday    Wednesday    Thursday    Friday    Saturday

\_\_\_\_\_

### Emergency Contact – in the event of an emergency, indicate the person to be notified

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone Number \_\_\_\_\_

### Criminal Records Check

Have you ever been convicted of a felony or misdemeanor? \_\_\_Yes \_\_\_No

Are you currently charged with a felony or misdemeanor? \_\_\_Yes \_\_\_No

If you answered Yes above, briefly describe the circumstances of your conviction or current charge, indicating the date, nature, and place of the offense and disposition of the case. Your answer is evaluated in relation to volunteer activities.

\_\_\_\_\_  
\_\_\_\_\_



**Skills, Training, Experience – Please check all that apply**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Spanish Speaking    | <input type="checkbox"/> Office/Clerical/Computer | <input type="checkbox"/> Musical Ability        |
| <input type="checkbox"/> Education           | <input type="checkbox"/> Military Background      | <input type="checkbox"/> Photography            |
| <input type="checkbox"/> Sports/Athletic     | <input type="checkbox"/> Fundraising              | <input type="checkbox"/> Math/Science           |
| <input type="checkbox"/> Public Speaking     | <input type="checkbox"/> Business/Banking         | <input type="checkbox"/> Medical/Medicine       |
| <input type="checkbox"/> Sales/Marketing     | <input type="checkbox"/> Newsletter               | <input type="checkbox"/> Arts/Drama/Dance       |
| <input type="checkbox"/> Clergy/Ministry     | <input type="checkbox"/> Law Enforcement          | <input type="checkbox"/> Counseling/Social Work |
| <input type="checkbox"/> Bible Study Teacher | <input type="checkbox"/> Food preparation         | <input type="checkbox"/> Mechanic               |
| <input type="checkbox"/> Carpenter           | <input type="checkbox"/> Small Engine Repair      | <input type="checkbox"/> Welder                 |
| <input type="checkbox"/> Plumber             | <input type="checkbox"/> Grant Writer             | <input type="checkbox"/> Gardener/Farmer        |
| <input type="checkbox"/> Rancher             | <input type="checkbox"/> Painter                  | <input type="checkbox"/> Live stock care        |
- Certification(s)/License(s): \_\_\_\_\_
- Other skills, training and talents: \_\_\_\_\_

**Preference for Volunteer Work – Please check areas in which you have interest in serving:**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Mentor          | <input type="checkbox"/> Tutor                    | <input type="checkbox"/> Christian Worship  |
| <input type="checkbox"/> Clerical        | <input type="checkbox"/> Bible Study Leader       | <input type="checkbox"/> Foster Grandparent |
| <input type="checkbox"/> Fundraising     | <input type="checkbox"/> Community Service Leader | <input type="checkbox"/> Music/Art          |
| <input type="checkbox"/> Volunteer staff | <input type="checkbox"/> Grant Writing            | <input type="checkbox"/> Work Projects      |
- Teach a skill or trade or talent \_\_\_\_\_



**Reason for wanting to volunteer**

Please state the reason(s) that you are interested in volunteering at Hope Inn Christ.

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**References – Please list three people other than relatives who would be willing to serve as personal references**

1. Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_

Email address \_\_\_\_\_ Phone # \_\_\_\_\_

2. Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_

Email address \_\_\_\_\_ Phone # \_\_\_\_\_

3. Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_

Email address \_\_\_\_\_ Phone # \_\_\_\_\_

**Please read the following statements and indicate your understanding and acceptance by signing your name in the space indicated.**

- **I certify that the statements made in this volunteer application are true and correct, and have been given voluntarily.**
- **I agree that any written or oral misrepresentation in making this application is just cause for dismissal.**
- **I hereby authorize references listed on this application to answer any questions and to furnish any accurate information from their records concerning me, and I hereby release such companies and persons from any liability for such action.**
- **I understand that I will not be paid for my services as a volunteer.**

**Applicants Signature** \_\_\_\_\_ **Date** \_\_\_\_\_



## GUIDELINES FOR VOLUNTEERING AT HOPE INN CHRIST

Our volunteers are very much needed and appreciated at Hope Inn Christ. No matter what role you serve as a volunteer, there are several general guidelines to keep in mind. The ultimate goal of the volunteer is to build a trusting, nurturing relationship with a young man. The youth, however, will never be open to effective support until he respects and trusts the volunteer as a person. Many of these youth have never had to face a situation they could not manipulate. You must be different, you must be honest. Never make a promise that you cannot keep. When the youth realizes that the relationship is “for real”, the volunteer will begin to make some progress. Within this general frame work, here are some guidelines:

### **Do's**

- Do** clearly understand your role before beginning your assignment.
- Do** follow the rules set by Hope Inn Christ at all times.
- Do** get to know the youth's opinions, ideas, interests, problems and troubles.
- Do** respect confidentiality.
- Do** keep in contact with the youth on a consistent basis. Let him/her know when you are unable to visit as scheduled.
- Do** give unconditional attention and support.
- Do** be prepared to listen and to understand what the youth says. Youth do not respond favorably to “preaching” or lecturing.
- Do** report all violations. You will lose all respect by letting the youth get away with wrong-doing.
- Do** report to the house parent(s) any suspicions that a youth may harm himself or another person, attempt to leave the home, or commit any crime.
- Do** leave personal belongings, money, keys, purse, etc. with the house parent(s) or leave them in your vehicle.
- Do** be a good role-model with your dress, language and behavior. Dress should always be comfortable and conservative.
- Do** ask house parents(s) if you have any questions or concerns about anything.
- Do** be a good Christian example to the young men.

### **Don't**

- Don't** expand your role until you consult with the house parent(s).
- Don't** give the youth money, gifts or any other item (even candy) without the permission of the house parent(s).
- Don't** expect overnight miracles. Don't vent your frustrations and anger on the youth.
- Don't** assume that physical affection is OK with the youth. Generally, handshakes and pats on the back are acceptable but only after a connection is made between you and the youth.
- Don't** agree to mail or deliver letters for youth, and do not agree to make phone calls on behalf of youth.
- Don't** talk to youth about activities that you would like for them to be involved in without first consulting the house parent(s).
- Don't** smoke cigarettes on Hope Inn Christ property.
- Don't** drink alcohol or use drugs while at Hope Inn Christ and don't come to Hope Inn Christ under the influence of either.
- Don't** go into the youth's rooms.
- Don't** be alone with a youth. Stay in the sight of house parents or staff.

